

**Minutes of the Executive Committee Meeting of the Swim England Suffolk held via Zoom  
on Saturday 15<sup>th</sup> January 2022 at 10.00am**

**SUBJECT TO APPROVAL AT THE MARCH 2022 EXECUTIVE COMMITTEE MEETING**

**ATTENDEES:**

Ian Cotton	IC	Chairman	Chris Vinter	CV	Secretary
David Robinson	DR	Man. Board Rep	Chris Cawood	CCa	Water Polo
Chris Bellwood	CB	Man. Board Rep	Vicky Emmerson	VE	Leiston
John North	JN	Records Officer	Jeremy Duszynski	JD	Past President
Nikki Hall	NH	Deben	Bobbie Wilson	BW	Welfare Officer
Alison Vinter	AV	Past President	Debs Greenhalgh	DG	Past President
Peter Elmer	PE	Website Manager	Stephen Christian	SC	President/ Officials Coord
Sarah Elmer	SE	Championship Sec	Stephen Bunclark	SB	Deben Chair
Stella Day	SD	Team Ipswich	Anne Byrne	AB	Disability
Sue Purchase	SP	St Felix	Dan Pilbrow	DP	Coach Liaison
Nick Thompson	NT	Team Manager	Caroline Coffield	CCo	Trophies
Lucinda Ford	MF	Hadleigh	Sarah Tait	ST	Open Water
Rob Garry	RG	Mildenhall			

**1. WELCOME**

IC welcomed everyone to the meeting

**2. APOLOGIES**

Louise Perkins	LP	Covid-19 Rep	Lesley Beevor	LB	Treasurer
Nick Hutton	NHu	Stowmarket	Gemma Cannon	GC	Masters Secretary

**3. MINUTES OF THE LAST MEETING**

The minutes of the AGM held on 27<sup>th</sup> November 2021 were agreed and will now be ratified at the 2022 AGM. The minutes of the last Executive meeting held on 27<sup>th</sup> November 2021 were also agreed.

**4. MATTERS ARISING:**

CV confirmed that the County rules as amended at the AGM have now been posted on the County website

**5. CORRESPONDENCE:**

CV advised that the East Region President, Paul Kendall had accepted an invitation to attend the County Championships and will be with us for all sessions on Sunday 30<sup>th</sup> January. He has also offered to officiate, if required.

CV reported that he had received an email from Leanne Brace at East Region advising that there was a vacancy on the Audit Risk and Probity Committee and further details will be

circulated. Anyone who is interested should contact the East Region Chairman, Joan Wheeler.

## 6. FINANCIAL UPDATE

IC reported on behalf of LB that the current balances are:

Ordinary Account      £8,018.85

Deposit Account      £25,829.46

A number of Clubs have outstanding entry payments for the Development Meet and Long Distance event. These are being chased

## 7. COUNTY CHAMPIONSHIPS

SE informed the meeting that entry confirmations have been sent out to all clubs. Currently waiting for Norfolk to confirm the withdrawal arrangements for the long distance; this will be circulated as soon as it's available.

Arrangements are in place for merchandising and it is planned that there will be an opportunity to purchase prior to the event and collect on the day.

A meeting is planned with the streaming provider next Thursday to finalise arrangements. Further information on access to the streaming will be circulated once details have been confirmed

CCo confirmed that following an audit of medals in stock additional medals have been purchased and its hoped that these will be delivered prior to the championships. It was agreed that alternative medals would be purchased if delivery is delayed. ST advised that she has some medals that could be made available. Medals this year will be the old style with new medals being purchased for 2023.

It was confirmed that there will be no spectators at the UEA for the long distance events.

## 8. MANAGEMENT BOARD MEETING OUTCOMES

IC advised that following consultation with coaches the MB had agreed that the County League dates would be 23 April, 21 May and 25 June, the development meet would take place on 15/16 October.

Following an offer from Newmarket to host the County Masters on 24 April this was recommended and agreed for 2022. DP advised that West Suffolk were looking to continue the Valentines Meet and dates were being considered before the end of March. This proposal was supported by IC.

IC advised that it was hoped that the County Volunteer awards would be presented on the 30 January to coincide with the visit of Paul Kendall.

It was proposed and agreed that Jordon Catchpole should be made a Honorary Life Vice President in recognition of his performances at the Paralympics and recent award of an MBE.

IC advised that consideration was being given to the purchase of Swim Meet software to manage officials and volunteers at competitions. This is being used by Norfolk for the long distance events and will be evaluated over next weekend. The cost for a County annual fee is currently £300 and this gives access to the software for all affiliated Clubs within county. CB informed the meeting that Newmarket uses the software very successfully and currently have their own licence. Clubs will be consulted after next weekend.

CV advised that the outcomes of the East Region County Forum had been discussed. A document showing the benefits of Swim Mark had been received and this will be circulated and posted on the website. The Swim England Policy on Trans Competitors and an Inclusion report had been provided by the Region but it was proposed and agreed that these would not be circulated to avoid misinterpretation. Any Club that comes across such an issue should avoid making unilateral decisions and alternatively should ask for specific advice from the County, East Region and SE.

## **9. MATTERS RAISED BY COUNTY OFFICERS**

SC reminded Clubs to encourage their officials to respond with offers of help.

ST reported that a Regional Leadership Group meeting took place in October and the Open Water competition will take place on 10 July. Alternative development proposals for both competitors and officials were being planned by SE. The Great East Swim has been cancelled and will no longer be taking place at Alton Water. No suitable alternative venue has been found.

DP reported that the next Regional Coaches forum will be taking place on 21 January and he will share the outcomes.

CCa reported that a SEER trial for U18 teams will be taking place at the Royal Hospital School on 13 February, 1500hrs to 1800hrs.

JN reported that there had been a few record request since the last meeting and full report of all recorded will be prepared after the County Championships.

## **10. AOB:**

DR mentioned that when registering for a poolside pass, it states that pouches would be provided. IC confirmed that pouches and lanyards are available.

DG reported that she attended a County Camps meeting. It is being proposed by SE that camps will commence from September 2022. Details to be discussed with Dave Harrison and other coaches during the Counties.

DG also confirmed that Sudbury Storms had officially closed with most swimmers having moved to Hadleigh. Sudbury would like to offer something to the County as a way of

remembering the Club. It was agreed that this would be a lovely idea and options will be discussed with others at the County Champs.

SD reported that the Broom Hill project was back on after the Council agreed to funding via Fusion.

VE asked what the situation was with County Coaches passes for those who do not possess the required level of qualification. IC confirmed that he will be administering the passes in conjunction with SE and if anyone has an issue they should contact him. In this first year there will be some latitude but DR stated that those who have a Team Manager qualification and safeguarding would be able to apply for a pass.

SB confirmed that the Deben March meet will definitely be on, and hoped that discussions would take place regarding a December meet as a joint venture with Stowmarket. BW confirmed that Stowmarket will be in touch to discuss.

DP asked if there would be a limit on the number of Coach passes at the Counties, SE confirmed that the 1 coach per 20 competitors rule will be adopted with a maximum of 4 coaches per club on poolside at any time.

JN queried the date of the Team Ipswich meet that had moved from February to March on the County calendar. SD confirmed that the meet was planned for 5/6 March.

JD asked about the dates of the meetings in 2022. IC confirmed the following:

19 March 2022

2 July 2022

10 September 2022 (including League AGM)

26 November (AGM and Exec)