

**Minutes of the Executive Committee Meeting of Swim England Suffolk held via zoom on Sat 25<sup>th</sup> November 2025, commencing at 10.30am**

**SUBJECT TO APPROVAL AT THE NEXT EXECUTIVE COMMITTEE MEETING**

**ATTENDEES:**

|                |     |                       |                  |     |                |
|----------------|-----|-----------------------|------------------|-----|----------------|
| Ian Cotton     | IC  | Chairman              | Caroline Cofield | CCo | President      |
| Chris Vinter   | CV  | Secretary             | Nikki Hall       | NH  | Deben          |
| Sarah Elmer    | SE  | Championship Sec      | Rob Garry        | RG  | Mildenhall     |
| Alison Vinter  | AV  | Past President        | Vicki Emmerson   | VE  | Leiston        |
| Tanya Mason    | TM  | Stowmarket            | Jeremy Duszynski | JD  | Past President |
| Peter Elmer    | PE  | Website               | Wesley May       | WM  | Team Manager   |
| Katy Whittaker | KW  | Team Waveney          | Debs Greenhalgh  | DG  | West Suffolk   |
| Sam Garnham    | SG  | Team Ipswich          | Louise Boyt      | LB  | Felixstowe     |
| Chris Cawood   | CCa | President /Water Polo | John North       | JN  | Records        |
| Lesley Beevor  | LB  | Treasurer             |                  |     |                |

**1. APOLOGIES**

|                |    |            |                   |    |                 |
|----------------|----|------------|-------------------|----|-----------------|
| Chris Bellwood | CB | League Sec | Sarah Tait        | ST | Open Water      |
| Ann Byrne      | AB | Disability | Stephen Christian | SC | Officials Coord |
| Tim Millett    | TM | Dev. Meet  | Ashley Buck       | AB | Newmarket       |

**2. MINUTES OF THE LAST MEETING**

The minutes of meeting held on 16<sup>th</sup> September were agreed as a true record.

**3. MATTERS ARISING:**

IC reported that County Governance had moved onto stage 2. Work needs to be done on the County Constitution and reviewing risk assessments. This will be picked up by the members of the Management Board.

IC attended the East Region County Forum on 25 November. East Region will be issuing an update in the new year following the appointment of a new board. East Region apologised for DBS checks taking longer than normal.

**4. CORRESPONDENCE:**

None

**5. AGREE MINUTES OF LEAGUE AGM:**

The minutes were agreed and will be ratified at the 2026 League AGM.

**6. AGREE REPRESENTATIVES OF EAST REGION COMMITTEES:**

|                    |                           |
|--------------------|---------------------------|
| Disability         | Ann Byrne                 |
| Masters            | Caroline Cofield          |
| Open Water         | Sarah Tait                |
| Water Polo         | Chris Cawood              |
| Swimming Officials | Stephen Christian (Podge) |
| Coaches Forum      | To be advised             |

## 7. AGREE REPRESENTATIVES OF THE EAST REGION MEMBERS FORUM

IC proposed the following members of the Members Forum.

Ian Cotton  
Chris Vinter  
Sarah Elmer (MB Rep)  
Chris Cawood (President)

The number of representatives may change when the number of Swim England members in 2026 is known

## 8. AOB:

RG asked about the Development Meet times. IC confirmed that these will be issued next week.

LB asked for confirmation on the mixed relays and SE confirmed that they must consist of two Girls and two Open/Boys

## 9. DATES OF MEETINGS FOR 2026

IC confirmed that the dates will be circulated in due course.