



**SUFFOLK COUNTY AMATEUR SWIMMING ASSOCIATION  
(AFFILIATED TO SWIM ENGLAND EAST REGION)**

**Minutes of the Executive Meeting of the Suffolk County Amateur Swimming Association  
held via Zoom on Saturday 20<sup>th</sup> June 2020 starting at 12.30pm**

**ATTENDEES:**

Ian Cotton	IC	Chairman	Sarah Elmer	SE	Championship Sec
Chris Vinter	CV	Secretary	David Robinson	DR	Regional Delegate
Sue Purchase	SP	President/St Felix	Dan Pilbrow	DP	West Suffolk
Dave Whelan	DW	Hon Life President	Nick Hutton	NHu	Stowmarket
Nick Thompson	NT	Team Manager	Ann Byrne	AB	Disability / Beccles
Stephen Christian	SC	Officials Coord./Pres Elect	Chris Cawood	CCa	Water Polo
Jeremy Duszynski	JD	Past President	Stella Day	SD	Team Ipswich
Caroline Cofield	CCo	Trophy Sec./ Felixstowe	Peter Elmer	PE	Website
Debs Greenhalgh	DG	Asst Team Manager	Tim Millett	TM	Developments
Sarah Tait	ST	Open Water	Nikki Hall	NHa	Deben
Alison Vinter	AV	Past President	John North	JN	Records Officer
Lucinda Ford	LF	Hadleigh	Rob Garry	RG	Mildenhall
Maggie Wright	MW	Waveney	Isabel Day		Waveney

**1. APOLOGIES**

Chris Bellwood	CB	Management Board Member	Gemma Cannon	GC	Masters
Lesley Beevor	LB	Treasurer	Clive Evans	CE	Sudbury
Paul Bowman	PB	Newmarket	Debbie Roberts	DeR	West Suffolk
Bobbie Wilson	BWi	Welfare Officer			

Item	Action
<p><b>2. MINUTES OF THE LAST MEETING</b></p> <p>The minutes of the AGM and last Executive meeting held on 20<sup>th</sup> January 2020 were agreed.</p>	
<p><b>3. MATTERS ARISING:</b></p> <p>IC stated that the planned meeting in March had been cancelled due to Covid-19 and a number of the items previously discussed were no longer relevant.</p>	
<p><b>4. CORRESPONDENCE:</b></p> <p>CV also stated that very little is now relevant has been received since the last meeting.</p> <p>CV was however very please to report that the County had been advised that Dave Robinson had received the prestigious Alfred Turner Award from Swim England. A thoroughly deserved award for all his dedication and work at all levels in the East Region.</p>	



<p>CV was also pleased to report that an old friend of the County, Bernie Buck, had been awarded the Cherriman Award by the Swim England Masters community. IC had contacted Bernie to congratulate him on receiving the award and Bernie wished to pass on his thanks to Suffolk.</p> <p>CV advised that information had been received from East Region regarding a MIND workshop which is recommended for Clubs and Counties. This workshop would normally cost £18 per learner but is currently free until the end of August.</p> <p>The workshop can be found here <a href="https://www.ukcoaching.org/courses/learn-at-home/mental-health-awareness-for-sport-and-physical-act">https://www.ukcoaching.org/courses/learn-at-home/mental-health-awareness-for-sport-and-physical-act</a></p>	
<p><b>5. FINANCIAL UPDATE:</b></p> <p>IC reported on behalf of LB that the annual accounts for last year, as previously circulated, had been finalised and audited.</p> <p>IC advised the meeting that the Management Board had agreed to recommend a County Fee of £0 for all member categories in 2021. This was agreed unanimously.</p>	
<p><b>6. RATIFICATION OF DECISIONS MADE BY THE MANAGEMENT BOARD</b></p> <p>IC advised that in line with Swim England and East Region the County had decided to cancel all events for the remainder of 2020.</p> <p>IC advised that the training budget had been extended to include contribution towards J1 Officials on line courses. A question was raised regarding the validity period for J1 candidates obtaining pool side experience and it was confirmed by SC that this period will role over and only commence when competition has returned.</p>	
<p><b>7. OFFICER REPORTS</b></p> <p>IC advised that 3 reports had been received. This included a Website report from PE and Ian wished to thank Peter for all his efforts posting items promptly to the website during this difficult time. JN had reported a County record had been achieved on 15<sup>th</sup> March, one of the last opportunities prior to lockdown.</p> <p>IC also reported that Nick Thomson had kindly agreed to take on the County Social Media presence and has already set up twitter profile and this can be found by searching for <b>suffolk_asa</b>. He plans to set up an Instagram profile soon,</p>	
<p><b>8. COUNTY CAMPS</b></p> <p>NT advised the meeting that a zoom meeting was planned soon with Swim England.</p>	
<p><b>9. SWIM ENGLAND GUIDANCE _ REOPENING SWIMMING POOLS</b></p> <p>IC reported that a Club Chairs meeting had been hosted by East Region on Friday 19<sup>th</sup> June and 9 of the Suffolk Clubs had been represented. A 45 page Club Guidance document had been released by Swim England, plus a further 4 documents, Community Swimming and Instructor Led Guidance, Operator Guidance, Swimming Lessons and User Guidance . These documents will be under constant review to adapt to changes in Government policy.</p> <p>IC asked all Clubs how they were currently placed. A short report was received from attending Clubs and it was clear that all were in a similar situation with meetings planned or already having taken place with pool operators where possible. Most pools had</p>	



<p>remained in an operational state during lockdown. It is likely that the opening of pools will be staggered and whilst there may be some concern from some Clubs that swimmers may look to move to Clubs with open pools this is very unlikely to take place as all clubs are likely to have limited pool time and this will be committed to existing members. Clubs were encouraged to continue dialogue with pool operators.</p> <p>IC reported that all pools will be adopting a phased approach to the opening of facilities with the dry side, gyms opening first. The creation of facility based risk assessments was of paramount importance. Some of these will be generic and the Swim England documents provide useful templates and example documents. It is clear that pool time will be limited and everyone will have to become familiar with the “new norm”.</p> <p>DP expressed concern regarding the current Swim England advice on the maximum number of swimmers in the water, i.e. 30 in a 6 lane 25m pool. This number seems high to be able to maintain social distancing. IC suggested that this recommendation was more based on public sessions and enabled Clubs to be flexible with their approach. DP also raised his concerns regarding the recommendation to encourage the use of snorkels; this didn’t seem appropriate.</p> <p>SC reminded Clubs to keep in contact with their officials to encourage them to remain involved as they will be so important for Clubs once competition restarts.</p> <p>IC reported that it was understood that trials were underway on the effectiveness of chlorinated water to kill the Covid-19 virus. The results of these trials will influence future Swim England Guidance notes.</p>	
<p><b>9. ANY OTHER BUSINESS</b></p> <p>IC advised that it was proposed to hold another Club Officers forum in the next few weeks and details will be circulated to Clubs soon.</p> <p>It was agreed that the next Executive meeting will be held via zoom on the 19<sup>th</sup> September. The League AGM will held prior the Exec commencing at 10am.</p>	
<p><b>Dates of Next Meeting</b></p> <p>Saturday 19<sup>th</sup> September 2020 (+ League AGM) Zoom Meeting commencing at 10am</p> <p>Saturday 28<sup>th</sup> November (AGM)</p>	