



**SUFFOLK COUNTY AMATEUR SWIMMING ASSOCIATION  
(AFFILIATED TO SWIM ENGLAND EAST REGION)**

**Minutes of the Executive Meeting of the Suffolk County Amateur Swimming Association  
held via Zoom on Saturday 19<sup>th</sup> September 2020 starting at 10.00am**

**ATTENDEES:**

Ian Cotton	IC	Chairman	Sarah Elmer	SE	Championship Sec
Chris Vinter	CV	Secretary	David Robinson	DR	Regional Delegate
Lesley Beevor	LB	Treasurer	Dan Pilbrow	DP	West Suffolk
Dave Whelan	DW	Hon Life President	Nick Hutton	NHu	Stowmarket
Nick Thompson	NT	Team Manager	Louise Perkins	LP	Covid-19 Liaison
Stephen Christian	SC	Officials Coord./Pres Elect	Chris Cawood	CCa	Water Polo
Clive Evans	CE	Sudbury	Debbie Roberts	DeR	West Suffolk
Caroline Cofield	CCo	Trophy Sec./ Felixstowe	Peter Elmer	PE	Website
Debs Greenhalgh	DG	Asst Team Manager	Gemma Cannon	GC	Masters
Sarah Tait	ST	Open Water	Nikki Hall	NHa	Deben
Alison Vinter	AV	Past President	John North	JN	Records Officer
Lucinda Ford	LF	Hadleigh	Barry Wolstenholme	BW	Leiston
Rob Garry	RG	Mildenhall			

**1. APOLOGIES**

Chris Bellwood	CB	Management Board Member	Ann Byrne	AB	Disability / Beccles
Paul Bowman	PB	Newmarket	Tim Millett	TM	Developments
Bobbie Wilson	BWi	Welfare Officer	Stella Day	SD	Team Ipswich
Jeremy Duszynski	JD	Past President	Sue Purchase	SP	President/St Felix

Item
<p><b>2. MINUTES OF THE LAST MEETING</b></p> <p>The minutes of the last Executive meeting held on 20<sup>th</sup> June 2020 were agreed.</p>
<p><b>3. MATTERS ARISING:</b></p> <p>None</p>
<p><b>4. CORRESPONDENCE:</b></p> <p>CV reported that an email had been received promoting a Pool Hygiene and Safety for kids during the Covid-19, A Parents Guide. Advice had been taken from Swim England and they not endorsing the document and would recommend the following:</p> <p><a href="https://www.swimming.org/learntoswim/learn-to-swim-information-for-parents/">https://www.swimming.org/learntoswim/learn-to-swim-information-for-parents/</a></p> <p>CV informed the meeting that advice had been taken regarding the rebranding of the County to Swim England Suffolk and the new contact at Swim England had been contacted to commence the process. It is hoped that all will be in place for approval at the AGM.</p>



## 5. FINANCIAL UPDATE:

LB confirmed that there had been little financial activity since the last meeting. DR asked LB if she could provide a bank balance at June for comparison purposes. This figure was not available for the meeting but it will be made available

LB reported that around £9,000 was outstanding for County entries from Clubs. Some Clubs, including Felixstowe, reported that they had not received invoices; copy invoices will be issued by SE if a request is made.

## 6. RATIFICATION OF DECISIONS MADE BY THE MANAGEMENT BOARD

IC reported on the details as circulated, see below:

- It was agreed to appoint Louise Perkins as the County Covid-19 Lead. Louise is the Team Ipswich Covid-19 Lead and has an intimate knowledge of the operation of Crown Pools and will have the advantage of running similar events at the same venue for Team Ipswich. She will help to ensure that when County Competitions commence again it will be a safe environment for all. Louise will be asked to join the Executive committee as a co-opted member.
- At a recent Covid-19 Club Lead Meeting hosted by East Region a number of Club Covid-19 Leads were happy to exchange and share information on how they will be dealing with the return to the pool, etc. CV has contacted the majority of Clubs and they have now agreed to exchange email addresses and information.
- The League rules state that an AGM should be held in September each year. It was agreed that the 2020 AGM planned to take place on 19<sup>th</sup> September be postponed and moved to either September 2021 or alternatively in advance of any possible competition in 2021.
- Dan Pilbrow is the current Regional representative on the Coaches Forum passing on information to Club Coaches during this difficult time. It was agreed that Dan should be asked to join the Executive committee as a co-opted member.

## 7. OFFICER REPORTS

**Regional Rep Report** - as submitted by DR. DR congratulated Dave Champion on his Silver Pin award. NHu stated his concerns about the now approved Incorporation of the East Region and in particular the changes for the representation of Clubs and Counties at East Region. IC reported that the new organisation will include both Club and County Forum's providing the necessary links. NHu was concerned that there had been no opportunity to discuss these changes at a County level before the Region's ACM. The County did not receive the final Incorporation details until after the previous county meeting and so a special meeting would have been required for any discussions. DR mentioned that he would no longer have a place on the Regional Board, a position he has held since the formation of the Region.

**Masters** – GC reported that the proposed Regional Masters meeting had been cancelled

## 8. COUNTY CAMPS

NT advised the meeting that a zoom meeting had taken place but there had been no further update on the arrangements for swimmers who would have been involved in County Camps. He will make enquiries with Swim England.



## **9. COVID-19 UPDATE**

The latest information on the future of competition posted online by Swim England mentions a proposed Level X which will enable swimmers to acquire times within Club training sessions. No further information is available at this time and IC suggested that this was probably due to any proposals having to be agreed by Government. Hopefully this will be available soon.

Clubs updated as follows:

CCo and NHa reported that Felixstowe and Deben were both in the water but with reduced sessions.

LP reported that Team Ipswich had all squads in the water.

NHu reported that Stowmarket had most squads in the water but had not managed to get approval of the pool operator for their swimming lessons.

RG reported that all older swimmers had returned to training at Mildenhall but it would be a little longer before the younger swimmers would be returning.

## **10. COUNTY PRESIDENT 2020/21**

IC reported that due to the changes in the competition programme caused by the Covid-19 pandemic he had discussed with the current President, Sue Purchase, and President Elect, Podge Christian whether they would be prepared to extend their roles by one year. Hopefully they will then be able to have a complete year of competition whilst performing the role. This proposal will need to be approved at the AGM. DR mentioned that this had been agreed by the Region for Presidential role.

## **11. PREPERATION FOR AGM 2020**

IC asked that all current officers confirm to CV that they are prepared to continue in their roles. IC also informed the meeting that Ann Byrne would be standing down from her role as Disability Officer as she is relocating. The County will be looking for a replacement. CV thanked Ann for taking on the role at short notice and for carrying out an excellent job; she will be very difficult to replace.

## **12. ANY OTHER BUSINESS**

DR queried whether the County had its own Zoom account. IC reported that the County has an account and it may be that this meeting was arranged using a different account in error.

CCo mentioned that she will be need to purchase new medals and at least 3 months is required to arrange. IC stated that a quick decision will be made but will be influenced by the outcome of the discussions regarding rebranding.

RG asked if there was any more guidance regarding the affect of Chlorinated water on Covid-19. IC stated that there was information on the Swim England FAQ page but he was aware that this had been proven and that Swimming pools were one of the safer environments to be in at this current time.

DP reported that a Regional Coaches forum is planned for the 7<sup>th</sup> October.

SC reported that the 2020 November referee's exam had been cancelled.

CCa reported that Water polo training and competition had been given the green light by Swim England

## **Dates of Next Meeting**

Saturday 28<sup>th</sup> November (AGM)