



## SUFFOLK COUNTY AMATEUR SWIMMING ASSOCIATION (AFFILIATED TO SWIM ENGLAND EAST REGION)

**Minutes of the Annual General Meeting of the Suffolk County Amateur Swimming Association  
held via Zoom on Saturday 28<sup>th</sup> November 2020 starting at 10.00am**

### **ATTENDEES:**

Ian Cotton	IC	Chairman	Chris Vinter	CV	Secretary
Lesley Beevor	LB	Treasurer	Sue Purchase	SP	President
David Robinson	DR	Regional Delegate	Paul Bowman	PB	Newmarket
Nick Thompson	NP	Team Manager	Tim Millett	TM	Dev. Meet & Winter L Sec
Dave Whelan	DW	Hon Life President	Caroline Cofield	CCo	Felixstowe
John North	JN	Records Officer	Lucinda Ford	LF	Hadleigh
Nikki Hall	NH	Deben	Debbie Roberts	DRo	West Suffolk
Stella Day	SD	Team Ipswich	Jeremy Duszynski	JD	Past President
Alison Vinter	AV	Past President	Bobbie Wilson	BW	Welfare Officer
Anne Byrne	AB	Disability	Debs Greenhalgh	DG	Ass. Team Manager
Peter Elmer	PE	Website Manager	Stephen Christian	SC	Officials Co-ordinator
Sarah Elmer	SE	Championship Sec	Clive Evans	CE	Sudbury
Nick Hutton	NH	Stowmarket	Rob Garry	RG	Mildenhall
Tom Pawle	TP	Leiston	Gemma Cannon	GC	Masters Secretary
Louise Perkins	LP	Covid-19 Rep	Barry Wolstenholm	BW	Leiston

### **1. APOLOGIES**

Chris Bellwood    CB    Management Board Rep

### **2. MINUTES OF THE LAST ANNUAL GENERAL MEETING**

The minutes were agreed as a true record.

### **3. MATTERS ARISING**

None

### **4. DISCUSS AND AGREE COUNTY NAME CHANGE AND RULE CHANGES**

#### **Proposal 1**

#### **Change of County Name to Swim England Suffolk.**

As previously agreed by the Suffolk County Executive Committee, Swim England have been approached to formalise the name change.

The new name will be Swim England Suffolk.



It has also been agreed that we can continue to use our existing County emblems provided all references to ASA is removed. It is, however, accepted that where these emblems have been previously used, e.g. County Banners; these do not need to be changed immediately.

The revised centenary emblem is shown below:



A simplified emblem is being produced for use on the County medals. These medals will be very similar to the current version with ASA removed. It is proposed that the new County Championship medal lanyards will include the new Swim England Suffolk emblem. Swim England have agreed that any stock of old medals can be used and it is proposed that the lanyards on these medals will be replaced with the new design lanyards.

***The proposal was agreed unanimously.***

#### **Proposal 2:**

##### **Change of County Rules to accommodate the name change.**

The current rules have been amended to remove all reference to ASA. A further change has been made to simplify the reference to fees in section 5.3 to allow for future changes in Swim England's financial year. The post of Coach Liaison has been added as previously agreed. See attached amended document, Swim England Suffolk Rules V1

It was also proposed at the meeting that the posts of Diving Secretary, Education Secretary and Minute Secretary should be removed from Rule 10.2. Also proposed in Rule 10.2 to add the post of Assistant Team Manager and change Development Championship Secretary to Development Meet Secretary and change title of Rule 24.5 to Development Meet Secretary.

***The proposal was agreed unanimously.***

#### **Proposal 3:**

##### **Change of County Rules to accommodate the new Swim England East Region Structure.**

The new Regional Structure will take effect from the 1<sup>st</sup> January 2021.

This will require a further change in the County rules to accommodate the change in representation. The new Regional structure will no longer require the County to elect a representative to attend Regional Board meetings. Instead we will need to appoint 4 members (based on current membership) to represent the County on the Members Forum.



It is proposed that the Regional Representative, appointed at the AGM, be asked to take on the role of one of the Members of the forum. The County to also appoint a further 3 members to make up the County representative on the Forum who must be a member of the County Executive. Nominations are requested to fulfil this role and will be appointed at the first Executive Committee meeting after the AGM. If more than 3 nominations are received a vote will be take place at the AGM. If insufficient volunteers come forward the Suffolk County Management Board will make the necessary appointments.

***The proposal was agreed unanimously.***

**The County will now submit an approval form to Swim England and as soon as is ratified we will be able adopt the new name and the amended Rules Version 1.**

#### **5. TREASURERS REPORT**

As circulated. LB added that only 1 Club's payment for County Championships remain outstanding.

The appointment of Issy Day as the County Financial Examiner was approved unanimously.

#### **7. SECRETARIES REPORT**

As circulated. CV added that how impressed he was with the way all Clubs volunteers had supported their members thus ensuring the continued viability of their Clubs during these unprecedented times.

#### **7. CHAMPIONSHIP REPORT**

As circulated. CV added that Crown Pools had be contacted regarding pool availability in June 2021

#### **8. DEVELOPMENT MEET REPORT**

As circulated.

#### **8. RECORDS REPORT**

As circulated. It was agreed that Level X times should not be considered for County Records.

#### **10. TEAM MANAGERS REPORT**

It was reported that no County competition had taken place since the last AGM

#### **11. TROPHIES REPORT**

##### **County Championship Trophies and Medals**

All trophies were returned, some in better condition than others, polished, engraved and provided for the County champs.

Ordering of medals for 2021 will take place once the design has been agreed.

It was proposed by IC that the Trophies should be returned to CCo at the March Exec meeting providing the meeting takes place in person. Alternative collection arrangements will be made by CCo, if necessary.

SP asked for a list of medal winners to help with the collection process. CCo will provide.

#### **12. LEAGUE REPORTS**

As circulated. IC added that it is intended to relaunch the proposed "Virtual League" to hopefully take place January to March 2021.

#### **13. DISABILITY REPORT**

As circulated. AB confirmed that she was prepared to continue in role for the time being until a suitable replacement could be found. CV confirmed that a Job Description will be circulated soon.



AB reminded Clubs the East Region are trying to find the number of swimmers that do not have a classification. A list of Club swimmers should be sent to Ann, bfamily5@btinternet.com.

**14. MASTERS REPORT**

As circulated

**15. OPEN WATER REPORT**

Nothing to report.

**16. WATER POLO REPORT**

As circulated.

**17. REGIONAL REPORT**

As circulated.

**18. OFFICIALS REPORT**

As circulated.

**19. WEBSITE REPORT**

As circulated.

**20. PRESIDENTS REPORT**

IC reported that due to the Covid-19 pandemic the Presidents activity has been severely curtailed and as previously agreed the posts of President and President Elect have been rolled over for a year.

SP reported that she had enjoyed the one event that she had managed to attend, the County Championships 2020.

**21. ELECTION OF OFFICERS**

PRESIDENT	Sue Purchase
PRESIDENT ELECT	Stephen (Podge) Christian
SECRETARY	Chris Vinter
TREASURER	Lesley Beevor
CHAMPIONSHIP SECRETARY	Sarah Elmer
SE EAST REGION BOARD REP	David Robinson
LEAGUE SECRETARY	Sarah Elmer and Tim Millett
MANAGEMENT BOARD MEMBER	Chris Bellwood
DEV MEET SECRETARY	Tim Millet
RECORDS OFFICER	John North
TEAM MANAGER	Nick Thompson
ASSISTANT TEAM MANAGER	Debs Greenhalgh
TROPHY SECRETARY	Caroline Cofield
WELFARE OFFICER	Bobbie Wilson
VOLUNTEERING COORDINATOR	Ian Cotton
DISABILITY LIAISON OFFICER	Temporarily Anne Byrne until replacement found
MASTERS SECRETARY	Gemma Cannon
OPEN WATER SECRETARY	Sarah Tait
WATER POLO SECRETARY	Chris Cawood
OFFICIALS COORDINATOR	Stephen Christian
WEBSITE COORDINATOR	Peter Elmer
COACH LIAISON OFFICER	Dan Pilbrow



<b>CLUB</b>	<b>DELEGATE</b>
DEBEN	Nicky Hall
FELIXSTOWE	Caroline Cofield
HADLEIGH	Lucinda Ford
HALESWORTH	
ICENI	
IPSWICH	Stella Day
LEISTON	Barry Woolstenholm
MILDENHALL	Rob Garry
NEWMARKET	Paul Bowman
ST FELIX	Sue Purchase
STOWMARKET	Nick Hutton
SUDBURY	Clive Evans
SUFFOLK COASTAL TORPEDOES	
SWIM FORE IT	
WAVENEY	
WEST SUFFOLK	Debbie Roberts

All appointments were agreed

**22. ANY OTHER BUSINESS**

None

**22. DATE OF 2021 ANNUAL GENERAL MEETING**

The 2021 AGM will be held on 27<sup>th</sup> November 2021.