

SUFFOLK COUNTY AMATEUR SWIMMING ASSOCIATION

(AFFILIATED TO A.S.A. EAST REGION)

SUBJECT TO RATIFICATION AT THE MEETING ON MARCH 21ST 2009
REPORTS CAN BE READ AT www.suffolkswimming.org.uk

Minutes of an Executive Meeting of the Suffolk County Amateur Swimming Association, held at the Mid Suffolk Leisure Centre, Stowmarket, on 31st January 2009, starting at 12 noon.

PRESENT:

Dr. J. Walker	President	Mr. I. Cotton	Chairman
Mr. D. Whelan	Treasurer	Mr. D. Neate	Secretary
Mr. D. Robinson	ASA East Region Delegate	Mrs. S. Purchase	Records Officer
Mr. B. Buck	Championship Secretary	Mrs. P. Neate	Past President
Mr. R. Deal	League Secretary	Mr. A. Buck	Masters Secretary
Mrs. B. Wilson	Trophy Secretary	Mrs. Sue White	Water Polo Secretary
Mr. A. Walker	Past President		

DELEGATES:

Mr. J. Duszynski	Stowmarket	Mrs. K. Bedford	Sudbury
Mrs. K. Korth	teampswich		

BY INVITATION **Mr. P. Lown** **ASA EAST REGION RDO**

APOLOGIES:

Mr. M. Binnington	Ipswich	Mr. P. Johnson	Welfare Officer
Mrs. P. Larke	Open Water Secretary	Mrs. V. Buck	Past President
Miss. L. Baldwin	St. Felix	Mrs. A. Vinter	Team Manager
Mr. C. Vinter	Assistant Team Manager		

MINUTES OF THE LAST MEETING

These were accepted as a true record of the meeting and signed by the Chairman.

MATTERS ARISING FROM THE MINUTES

IC said he is waiting for a date from the venue for the County Talent Camp.

IC said that the details for the Young Volunteer of the Year are nearly complete and he will circulate these to the Management Board for approval.

CORRESPONDENCE

A request to display a poster for Triathlon events.

A letter from teamipswich withdrawing their nomination of David Champion for Coach of the Year. This was accepted leaving Ian Cotton as the Suffolk ASA Coach of the Year.

An e-mail from AW on behalf of LOBSC asking what the position was with the four lanes at the Norwich Sportsark hired by the Region for the Beacon Programme on Saturday mornings as it appears that UEA City of Norwich are using these lanes for their own training. DN had contacted the Regional Director and asked that if the Region were paying for these lanes could other clubs in the Region also use them. A reply is awaited.

AW had also asked if clubs could be informed when their swimmers represent the County at Masters events. AB said that he would correct this situation.

An e-mail from the Welfare Officer clarifying a query raised at the AGM. It seems that the Tutors at a "Time to Listen" seminar attended by people from the County had misinterpreted the instructions for dealing with child protection issues. These instructions have not been changed and club Welfare Officers should deal with complaints in the usual way and only pass to the ASA Welfare Officers problems that they cannot deal with and more serious matters.

An acknowledgement from the ASA for the Counties affiliation documents.

TREASURERS REPORT

The Treasurer circulated his report to the meeting. He thanked Steve Redmond, the financial examiner, who has now certified that the Balance Sheet and Income and Expenditure Account for the year 2007 – 2008 are in accordance with records and information supplied. The Treasurer will now circulate these to all clubs.

He said that this had been a quiet period but he had paid out nine grants of £100 to clubs for Officials development and £657 as 50% support to clubs for courses attended by their members.

He has received £324 from the ASA for affiliation fees for 2008 and a subsidy of £1,000 for the Inter Counties in October which goes some way towards the costs for that event.

CHAMPIONSHIPS REPORT

BB had circulated his report in advance but added that the entries for the Long Distance Championships entries were complete and circulated the programme. He said that there were 152 swims from Suffolk and 43 from Norfolk. He said that all entries had been accepted.

BB said that the new swim shop provider was unable to provide a shop for the middle weekend of the March events. He said that they were very apologetic. DW suggested that teamipswich could provide a small shop for that weekend and KK agreed to look at the possibility.

SP asked if the 1500m swimmers for both weekend could be advised of the time for their warm up so that they do not have to sit all through the 800m event and BB agreed to do this.

DEVELOPMENT CHAMPIONSHIPS REPORT

IC said that the fastest time for entries was the QT for the main championships so there is no overlap between the two events. The age is the age at the final day.

The entry packs will be made available to clubs at the main championships.

RECORDS OFFICERS REPORT

SP circulated her report to the meeting saying that the records circulated by the Secretary had quickly gone out of date with 10 records being broken at the Burns meet at Sheffield last weekend. She proposes to circulate the records monthly and these will be circulated to clubs and to Paul Murray for inclusion on the County website. SP circulated the updated records to the meeting and these will be included on the County website www.suffolkswimming.org.uk as soon as possible.

SP said that the need to bring records to the Executive for ratification made it difficult to circulate monthly and IC proposed that she should publish the records with the note "subject to ratification by the Executive" until we can make a rule change to make this unnecessary and this was agreed by the meeting.

TEAM MANAGERS REPORT

There was no report in the absence of the Team Manager but DR said that the County had won the Three Counties gala in December by a comfortable margin.

TROPHIES REPORT

BW said that there was little to report except that she hoped to receive all the trophies after the meeting.

POST MEETING NOTE: All trophies have been received together with two that are not Suffolk trophies. One was a Regional trophy and it is believed that the other belongs to LOBSC.

BW asked how she should deal with the changes to age groups for the 2009 Championships. It was agreed that where ages have been combined the older age group trophy should be used and the other trophies kept as spares. BB agreed to provide the Championship programme to BW so that she is aware which trophies are needed and when.

LEAGUE REPORT

The League report had been previously circulated and RD said that he proposed that the League AGM should be held on March 14th so that clubs were at Ipswich for the Championship would be saved an extra journey. KK offered to try and find a suitable room for the meeting.

JD said that Stowmarket had not been advised of the date change for the Winter League but RD said that this had been announced at the League AGM and those at the AGM agreed that this was the case.

JD said that the fine for Great Yarmouth not attending a round of the League had not been passed to Stowmarket as the host club. DW agreed to look into this matter.

DISABILITY REPORT

JW said that a number of Suffolk clubs had attended a recent Disability Day.

JW said that entries for the Suffolk Disability Meet were coming in slowly and a few Officials had volunteered. DN said that he is organising the Officials and said that anyone who can help would be very welcome.

MASTER REPORT

The report had been circulated and AB said he had nothing further to add.

REGIONAL REPORT

This report had been circulated and DR said that he had listings of the Suffolk Volunteer Centres throughout the County if anyone needed a copy and PL said that these centres could be useful for providing volunteers to help with club administration.

DR said that the Regional Board had met on Wednesday to discuss the promotion of disciplines other than swimming such as Water Polo, Diving and Synchro and PL said that there was development of Water Polo in Suffolk with Deben having a Water Polo section up and running. He said that he was responsible for Suffolk, Norfolk, Cambridgeshire and Bedfordshire as well as the disciplines of Water Polo, Diving and Synchro. He said that if clubs need help from the Region or the asa it is best to contact them through him as he knows the people to contact, which would make the process easier.

PN asked what grants can be accessed by clubs to set up a Water Polo section as there is very little on the website. PL agreed that this was the case but said that by April when the revised funding system is in place he will be putting more on the website on funding. He also said that under the new funding system clubs can also apply direct to Sport England. From April applications for funding for courses will be made by the Region as County Sports Partnerships will no longer have access to funds.

In future details of funding applications will be included in the annual swim21 process.

County Education funding was discussed and it was agreed that the County would not set a funding budget for 2009 to 2010 until details of the Regional funding is available and will take advice from PL.

COUNTY FUNDING

The County Plan has been modified to include the money spent to date and has been circulated. The plan now includes a further £830 made available from the Active Sport Budget. In future funding will rest with the County and Region as discussed.

CPD's FOR OFFICIALS

DN said that the asa now requires that Officials take a CPD entitled "Contemporary Issues" dealing with equality and child protection and this is mandatory for Officials who wish to become licensed and Counties are being asked to provide these CPD's. This was discussed and IC said that we could put this CPD on at the County Talent Camp and it was agreed that this was the ideal solution. DN agreed to check with the Regional Officials Administrator who can present these CPD's.

There was then a discussion on Licensing for Officials and also Teachers and Coaches and the difficulty in getting the necessary CPD's to be able to license. PL said that that he recommended that Officials and Coaches and Teachers should look at the asa website to see just what is required to be able to license. He said that there were many things that people are doing already that add to the points needed. These include time spent on poolside teaching or coaching, mentoring other teachers, coaches or Officials, attendance at County or Regional Meetings, attendance at Regional Championships, either as an Official or Coach. He stressed that it was much easier than people thought.

IC introduced Sue White who is joining the Executive as Water Polo Secretary and apologised that he had not done this earlier in the meeting.

SWIM21 ISSUES

BW asked how other clubs kept progress records for their younger swimmers as required by swim21 as letting the swimmers or their parents keep them was not practical. JW said that at LOBSC they kept these in a folder available to teachers and this worked well.

AOB

DR said that the County had a new National Referee in Chris Curtin who had passed his exam at the end of last year.

BB asked if we knew when the Regional President would be attending the Championships and DN replied that he would be attending on the 17th March and PN said he would be alone as he wife was working at her own Counties Championships.

It was asked if there would be a list of licensed Officials available from the asa and DN said that this would be available shortly.

PN said that West Suffolk were looking at setting up a Water Polo Section with the help of PL and the Regional Water Polo Secretary and said that they would appreciate any help or assistance..

SW said that the ISA will be replacing the CRB check and asked if there is any advice from the asa as to how to proceed. DN said he would look into this and circulate any answer.

SW asked if there was a protocol for mentoring Officials as people were asking to be mentored and qualified Officials were not sure what was required. DR said that it was a matter of giving them advice on the particular duty but was not just a matter of letting them do the job without any advice or supervision and signing their form. It was agreed that the County should produce a protocol to give Officials guidance on what was required.

DR said that it was intended to conduct practical exams at the Championships and said that as it is only for turn judging and timekeeping this should not present a problem as candidates and examiners would not get in the way of spectators or Officials.

It was also suggested that a criteria for the Timekeepers exam should be published so that clubs could carry out their own exams for this duty.

PROPOSED DATES FOR FURTHER MEETINGS

SATURDAY 21ST MARCH 2009

SATURDAY 27TH JUNE 2009

SATURDAY 12TH SEPTEMBER 2009 (This date is to be reviewed)

SATURDAY 28TH NOVEMBER 2009 (FOLLOWING THE AGM)