

SUFFOLK COUNTY AMATEUR SWIMMING ASSOCIATION
(AFFILIATED TO A.S.A. MIDLAND DISTRICT)

REPORTS SUBMITTED TO THE MEETING CAN BE READ AT www.suffolkswimming.org.uk

Minutes of the Annual General Meeting of the Suffolk County Amateur Swimming Association held at the Kessingland Sports and Social Centre, Kessingland, on Saturday 29th November 2008 starting at 10.10 a.m.

PRESENT:

| | | | |
|----------------|------------------------|-----------------|------------------------|
| Mrs. V. Buck | President | Mr. I. Cotton | Chairman |
| Mr. D. Neate | Hon. Secretary | Mr. D. Whelan | Treasurer |
| Mr. B. Buck | Championship Secretary | Mr. D. Robinson | Regional Delegate |
| Mr. C. Vinter | Assistant Team Manager | Mrs. A. Vinter | Team Manager |
| Mrs. P. Neate | Past President | Mr. T. Connick | Volunteer Co-ordinator |
| Mr. R. Deal | League Secretary | Mr. A. Buck | Masters Secretary |
| Mr. A. Walker | Records Officer | Mrs. J. Walker | Disability Secretary |
| Mr. P. Johnson | Welfare Officer | Mrs. P. Larke | Open Water Secretary |

DELEGATES:

| | | | |
|------------------|------------|-----------------|---------|
| Mr. J. Duszynski | Stowmarket | Mrs. K. Bedford | Sudbury |
| Mr. J. Duran | Beccles | Mr. T. Millett | Beccles |
| Mrs. S. Purchase | St. Felix | | |

APOLOGIES:

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|-------------------|---------------------|---------------|----------------|
| Mr. M. Binnington | Teamipswich | Mr. N. Daykin | Past President |
| Mrs. R. Wilson | Education Secretary | Mr. P. Murray | Web Manager |

NOTE: THE REPORTS SUBMITTED TO THIS AGM CAN BE READ AT THE SUFFOLK WEBSITE www.suffolkswimming.org.uk

MINUTES OF THE LAST MEETING

It was proposed by BB and seconded by RD that these minutes be accepted as a true records of the meeting and this was approved unanimously.

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

TREASURERS REPORT

DW circulated his financial report and apologised that the accounts had not yet been examined as the examiner is currently very busy and he promised that the examined accounts would be circulated as soon as they are available.

DW explained that the balance was higher as we had received approximately £9,000 from the County Sports Partnership (CSP), this was funds from Active Sport that had been allocated to swimming in Suffolk. He said that some of this money had already been spent providing lap top computers and projectors for the four Officials course presenters in the County.

DW explained the various items of income and expenditure and said that depreciation was higher for the year due to the purchase of the laptops and projectors earlier in the year.

DW proposed that the accounts be accepted as presented and this was seconded by KB and approved by the meeting.

DW also explained the provisions in the budget for 2008 to 2009 circulated with the accounts and said that he anticipated a slight loss for the year which was accounted for by the spending of the income from CSP and was acceptable thanks to the healthy state of the reserves.

DW explained that the Management Board (MB) had proposed to keep the affiliation fee at £1 per member and asked that the meeting ratify this decision. DW proposed this action and this was seconded by TC and approved by the meeting.

CHAMPIONSHIP REPORT (previously circulated)

BB moved his report as circulated but also circulated the schedule for the events to the meeting. He said that the Suffolk Distance Championships were licensed but Norfolk are still to apply for licensing for these joint events.

BB said that the entry pack for the Championships will be circulated during the coming week and reminded the meeting that he and VB were resigning as of the 31st March 2009 and a replacement still needs to be found. It was agreed that to make the job easier it should be run as a team and to move things forward RD agreed to handle the entries and results for the event.

SP pointed out that the National Championships clashed with the final weekend of the Championships, which would affect entries but it was agreed that this would not be significant except for those clubs who have a number of swimmers involved.

DEVELOPMENT CHAMPIONSHIP REPORT (previously circulated)

IC moved this report as circulated and asked for any comments. It was suggested that the qualifying times may need tightening and it was agreed that this was in line with the aim to raise standards in the County. IC agreed that he would look at this with his wife and would circulate their decisions for comment.

RECORDS REPORT

AW said that there was a steady trickle of record claims and that the 4 x 25m relay record was now being claimed. He added that he had had the privilege to watch many of these records being set.

TEAM MANAGERS REPORT (previously circulated)

AV moved her report as circulated and said that she would like to congratulate the swimmers for their excellent performance and to thank the Coaches for their assistance in obtaining swimmers PB's where these were not attainable from other sources.

TROPHIES REPORT (previously circulated)

Mrs. Wilson had circulated her report but was unable to be present due to work commitments. BB said that some of the Championship age groups would be changed when a revised Championship Conditions was introduced later in the meeting and undertook to advise Mrs. Wilson of these changes.

PRESIDENTS REPORT (Previously circulated)

IC said that the President had requested that her report be brought forward in the agenda and the President then read her report to the meeting (with some tears on her part).

LEAGUE REPORT (previously circulated)

RD moved the report as circulated.

DISABILITY REPORT (previously circulated)

JW moved her report as circulated. DR questioned the Disability QT's for the County Development Championships as there had been only one disability swimmer in the event. IC agreed that he would look at these and report back to the Executive.

MASTERS REPORT (previously circulated)

AB moved his report as circulated and announced that the Sudbury Masters in January would include the County Masters Championship and would also be open to swimmers 16 years and over in an attempt to provide more competition for this age group.

IC thanked AB for his work for Suffolk Masters and congratulated him for excellent result in the National Inter County Masters beating Essex into second place in the East Region and coming 12th in the National event.

REGIONAL DELEGATES REPORT (Previously circulated)

DR moved his report as circulated and added that he had Regional Handbooks for all clubs (2 per club) and also copies for Officers of the County if they required them.

FACILITIES REPORT

DN said that there was little to report except that the Newmarket Pool had been delayed again and is now scheduled to open in January 2009.

WELFARE OFFICERS REPORT

Phil Johnson said that there was nothing to report but JD asked about **the asa** recommended method of dealing with child welfare cases as a member of Stowmarket had been on a course where they were told that all complaints should be directed to **the asa**. It was agreed that this should be discussed further at the Executive Meeting later.

OPEN WATER REPORT (Previously circulated)

PL moved her report as circulated and added that the Regional Open Water Committee were looking at using Alton Water, on the Shotley Peninsular, for the 2009 Championships and she hoped that the event could be moved around the Counties.

VOLUNTEER COORDINATORS REPORT

TC read his report to the meeting as DN had experienced problems in downloading the report. He said that an organised approach to Volunteer management was a recent concept in the sporting world but fortunately there is not a shortage of volunteers in swimming. However we can get much more from our volunteers if they are looked after properly.

Swim 21 requires a high quality of volunteer management and I have signed documents for two clubs to confirm that they have contacted me for help and advice and I am available to any club that requires advice.

TC said that DN had circulated details of a course on volunteer management and he would be interested if any clubs had attended.

SECRETARY'S REPORT

DN said that he would like to thank all the Officers of the County for their help and co-operation over the year.

AMENDMENTS TO RULES AND CHAMPIONSHIP CONDITIONS

There were no amendments to the County Rules proposed but a draft revision of the Championship Conditions had been circulated and these were discussed by the meeting. DR said that in 20 the scoring should be from finals only, not heats and finals as this gave an advantage to swimmers competing in the shorter events that have heats and finals. BB said that he would check if this were possible with the software being used and agreed to change it if it were possible. Condition 22 had been changed to say that the County "**will**" obtain a license for the Championships. It was pointed out that with the licensing conditions changing to say all officials in level 1 and 2 meets must be licensed it will be very difficult to get the necessary number of Officials to staff the Championships. It was agreed that this change should not be made to allow the Championships to be fully staffed.

BB said that he had realised that he had two condition 20's and he will renumber the final three conditions to correct this error.

ELECTION OF OFFICERS

The President then formally handed over to the incoming President, Dr. Walker, to a round of applause from the meeting.

Nominations had been received for the following positions and these were approved en-bloc by the meeting:

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|-------------------------|---------------|
| PRESIDENT ELECT | Mrs. Vinter |
| CHAIRMAN (For 4 years) | Mr. Cotton |
| SECRETARY | Mr. Neate |
| TREASURER | Mr. Whelan |
| RECORDS OFFICER | Mrs. Purchase |
| TEAM MANAGER | Mrs. Vinter |
| WELFARE OFFICER | Mr. Johnson |
| FACILITIES OFFICER | Mr. Neate |
| REGIONAL REPRESENTATIVE | Mr. Robinson |

Nominations were called for from the floor and the following were nominated and voted upon and agreed by the meeting:

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|--------------------------|------------------------------------|
| CHAMPIONSHIP SECRETARIES | Mr. & Mrs. Buck (Until 31.03.2009) |
| MASTERS SECRETARY | Mr. A. Buck |
| EDUCATION SECRETARY | Mrs. Wilson |
| TROPHY SECRETARY | Mrs. Wilson |
| MANAGEMENT BOARD MEMBER | Mr. Walker |
| WEBSITE MANAGER | Mr. Murray |
| OPEN WATER SECRETARY | Mrs. Larke |
| ASSISTANT TEAM MANAGER | Mr. Vinter |

Some club delegates had been nominated by their clubs and other delegates were nominated from the floor as follows:

| | |
|---------------|----------------|
| BECCLES | Mr. Duran |
| DEBEN* | Mrs. Larke |
| Teamipswich* | Mr. Binnington |
| ST. FELIX | Ms. Baldwin |
| STOWMARKET* | Mr. Duszynski |
| SUDBURY | Mrs. Bedford |
| WEST SUFFOLK* | Mrs. Roberts |

* These clubs had correctly nominated their delegate can all other clubs please advise the Secretary who their delegate is or that they agree with the nomination made from the floor.

ANY OTHER BUSINESS

The Secretary said that he had received two nominations for Coach of the Year and that this would be dealt with at the Executive meeting which was to follow the AGM.

DR said that there were three new National Referees in the County, Andy and Jill Walker of LOBSC and Henry Hawes of West Suffolk.

JD said he would like to thank the President and her consort for coming to Beccles to present at their Championships

AV appealed for any clubs with a suitable 15/16 year old female swimmer for the Three Counties event to let her know urgently.

DATE OF NEXT MEETING

The next AGM will be held at a venue to be announced in the Capel St. Mary's area on November 28th 2009, starting at 10.00 a.m.